

By-Laws of the Kansas Association for Floodplain Management, Inc.

Article 1 – Name

This organization is called the Kansas Association for Floodplain Management, Inc., hereinafter referred to as the Association. The Association is incorporated under the laws of the State of Kansas as a not-for-profit corporation.

Article 2 – Purpose

The Association was founded in 1999 by professionals interested in and responsible to promote proper floodplain management in the State of Kansas. The purposes of the Association are:

- To promote public awareness of proper floodplain management; and,
- To promote the educating, training, and networking of individuals involved with floodplain management; and,
- To explore any issues pertinent to and necessary for the effective implementation of floodplain management matters and support needed changes; and,
- To promote communication and cooperation with local, state, and federal agencies involved with floodplain management; and,
- To develop partnerships with other professional associations, environmental associations, and the development community to further promote proper floodplain management; and,
- To encourage development of communications systems that facilitate the sharing of information in a timely manner; and,
- To encourage technical assistance and mutual aid between jurisdictions to address floodplain management and flood disaster needs; and,
- To work to foster a sense of professionalism on the part of its members.

Article 3 – Membership

Membership is open to all persons involved in floodplain management and related disciplines in the State of Kansas; to design and engineering professionals who support our efforts; to insurance professionals engaged in underwriting and marketing flood insurance; to any Federal or State official engaged in emergency management; and to any of our counterparts in any other state in this Federal region. Group membership shall be open to any political entity, corporation or other association engaged in floodplain or emergency management, or related fields. Persons seeking membership on behalf of such organizations shall provide the Association a list of names of persons who will be their representatives in the Association. Such representatives may be changed from time to time at the discretion of the group.

The Board of Directors may, from time to time, bestow honorary membership on anyone who has demonstrated over time a commitment to goals of the Association and who has been uniquely supportive of its efforts.

The Board of Directors may, from time to time, bestow lifetime membership on persons who have retired from the field, and whose career over the years has brought honor to the Association and to the member.

Article 4 – Voting Rights

Every active member of the Association shall be entitled to one vote. For group membership, each group shall be entitled to one vote, regardless of the size of its membership representation. Honorary or lifetime members may not vote.

Article 5 – Dues

The annual dues of the Association shall be \$20 per person for an individual membership. Group memberships shall be \$100. Dues are due September 1 of each year. Any member delinquent in payment of dues for more than sixty (60) days shall be dropped from membership in the Association until such time as dues are paid. The Treasurer will be responsible for sending out notices and collecting dues and will be assisted in this responsibility as directed by the Board of Directors.

Article 6 – Board of Directors

The Board of Directors shall consist of a Chairman, Vice-Chairman, Secretary, Treasurer, and At-Large Representative. The Board of Directors shall meet at times as directed by the Chairman.

The terms of office for Chairman, Vice-Chairman, Secretary, Treasurer and At-Large Representative shall be for a period of one year pursuant to an election as provided in Article 11 and the terms shall continue until a new Board is elected at the next annual meeting. The Kansas National Flood Insurance Coordinator, or designee, and the state representative of the Federal Emergency Management Agency, or designee shall be accorded honorary memberships to the Association and shall have ex-officio, non-voting seats on the Board of Directors. Any member of the Board of Directors may be removed from office if said member is absent for three consecutive meetings. Said removal shall be voted on by the remaining board members at the next scheduled meeting.

Article 7 – Qualifications for Office

Only active members of the Association may serve on the Board of Directors. Not more than two persons from any member entity shall be elected to concurrently serve on the Board.

Article 8 – Vacancies

Should a vacancy occur on the Board of Directors for any reason, the vacancy shall be filled at the discretion of the Board of Directors for the unexpired term. Successors shall be appointed from the active membership of the Association

Article 9 – Duties of the Board of Directors

The Chairman of the Board of Directors shall be the principal executive officer of the Association and shall generally manage and control the affairs of the Association. The Chairman shall preside over and conduct all meetings of the Association and the Board. The Chairman shall sign and execute any agreements, bonds, mortgages, deeds or other contracts which have been duly approved by a majority of the Board of Directors. The Chairman shall appoint an officer to fill a temporary absence of the Secretary or Treasurer.

The Vice-Chairman shall serve as the Chairman of the Association if the Chairman is unable or unwilling to serve. During such time, they shall have all of the powers of and be limited by the constraints upon the Chairman.

The Secretary shall keep the minutes of the general membership meetings, as well as those of the meeting of the Board of Directors. The Secretary shall ensure that all notices required by these by-laws or by State law are made. They shall keep a roll of the membership, together with their addresses and affiliations.

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Association, receive and give receipts for monies due and payable to the Association from any source whatsoever; deposit all such monies in the name of the Association in such banks, trust companies, or other depositories as shall be selected by the Board and, in general, perform all duties incidental to the office of Treasurer and such assigned duties by the Board of Directors. The Treasurer will maintain a General Ledger and record all transactions therein. This ledger will be available for inspection at all times during business hours.

All expenditures over \$100 shall be approved by at least one other member of the Board of Directors. All financial accounts of the Association shall bear the name of the Chairman and the Treasurer.

The At-Large Representative shall be responsible for all education aspects of the Association to include the annual conference.

Article 10 – Elections

Elections shall be held at the annual meeting of the Association. The nominating period shall be no less than thirty (30) days in length and shall commence after good and sufficient notice has been given to the membership. If only one candidate has been nominated for an office; a motion may be made and seconded that the vote be by acclamation. Upon certification of the results, the management of the Association shall be assumed by the Board of Directors, who shall assume office immediately.

The Secretary shall post notice of the opening of nominations at least sixty (60) days prior to the election and the nominating period shall be open for at least thirty (30) days. The Secretary shall accept nominations; publish qualifications of the candidates; and present the list of qualified nominations to the membership not less than thirty (30) days prior to the election.

Article 11 – Meeting and Quorum

There shall be an annual meeting of the Association. The Board of Directors shall meet just prior to the annual meeting to discuss the business and affairs of the Association, propose policies and develop an agenda for the annual meeting. Meetings of the Board of Directors may be called by the Chairman with at least ten (10) days notice.

At any meeting of the Board of Directors, a quorum shall consist of one half (1/2) of the serving Board Members. A quorum of the Board of Directors shall consist of three members. At full membership meetings, a quorum shall consist of those members present.

The Board of Directors shall, upon taking office, determine the rate of reimbursement for expenses incurred by Board Members and members of the Association in conducting the Association's business. Mileage shall be reimbursed at the current rate recognized by the Federal Internal Revenue Service.

Article 12– Parliamentary Authority

All meetings of the Board of Directors and all general membership meetings shall generally follow Roberts' Rules of Order.

Article 13 – Amendments

The By-Laws of the Association may be amended by a vote of two-thirds (2/3) of the votes at a general membership meeting. Any proposed amendment must be published and circulated to the active membership no less than thirty (30) days prior to the annual meeting at which a vote is to be taken.

Proposed amendments from the floor during a general membership meeting may be adopted by a vote of seventy-five (75) percent of the membership present without a thirty (30) day notice.

These By-Laws shall be in force and effect from and after their adoption by a majority vote of the general membership.

Approved by the Association and signed by the Chairman on September 6, 2012.

Don E. Slone, AICP, CFM, Chairman

ATTEST:

Mark Vonachen, CFM, Secretary

Acknowledgement:

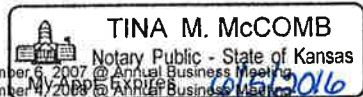
State of Kansas
County of Reno

Be it remembered that on this 6th day of September, 2012, before me, the undersigned, a notary public, in and for said county and state, came Mark Vonachen who is personally known to me, to be the same person who executed the foregoing instrument and duly acknowledged the execution of the same. In witness whereof, I have hereto set my hand and affixed my seal on the day and year written above.

Notary Public

6/5/2016
My Commission Expires

(Seal)



Amended September 6, 2007 @ Annual Business Meeting
Amended September 4, 2009 @ Annual Business Meeting
Amended September 8, 2011 @ Annual Business Meeting
Amended September 6, 2012 @ Annual Business Meeting